



Big Brothers Big Sisters of Broward County, Inc.

VOLUNTEER PRE-ENROLLMENT APPLICATION

Form with fields for: First Name, Middle Name, Last Name, Date of Birth, Home Address, City, State, Zip, Email Address, Home Phone #, Cell Ph #, Social Security #, Ethnicity, Marital Status, Occupation, Level of Education, Can We Contact You At Work?, Work Hours, How Long Employed, Possession of a driver's license, Do you have a driver's license?, Expiration date, How long have you resided in Broward County?, Emergency Contact, Phone Number, Relationship to You.

YOU MUST PROVIDE THE NAMES OF THREE REFERENCES

Please Type/Print information requested for three references (TWO CANNOT BE NOT RELATED TO YOU):

- 1) Your current employer who has known you for at least 1 year - If self-employed, please provide a client or partner you've worked with and have known for at least 1 year - If newly employed, please provide current employer, 2) if you have a spouse/significant other OR a family member; and 3) a friend or co-worker who has known you for at least 3 years.

Form for three references with fields for: 1) Employer's Name, Supervisor's Name, Address, City, State, Zip, Day Phone #, Cell #, Email Address; 2) Spouse/Domestic Partner OR Family Member; 3) Coworker or Friend; and questions about previous Big Brother/Sister status and how they heard about the organization.

Big Brothers Big Sisters of Broward

VOLUNTEER PRE-INTERVIEW QUESTIONNAIRE

Prior to your in-person interview, we would like you to answer the questions below. The information you give will also help us make a better match for you and assure we can support you during your involvement with our programs.

Name: _____ Date: _____

1. We have several specialized programs that include age ranges for youth, can you please indicate your preference: *Please note your preference can be changed and will be further discussed as the enrollment process continues. You can check more than one*

Foster Care Youth – Mentoring a young adult aging out of foster care to focus on life skills and building a trusting friendship. Ages range from 17-23yrs old.

Mentoring Children of Promise – Mentoring youth who have a parent or sibling who has a history of incarceration or is currently incarcerated. Age range from 5-17yrs old

General Community Based – This is our main program that includes youth of all different backgrounds, race, religions and needs, but do not fall in the two above categories. Age range from 5-17yrs old.

Site/School Based – Mentoring a youth once a week for one hour at his/her school with a focus on academics while building a trusting friendship & boosting social skills. Elementary and Middle Schools available.

In addition to the above programs it is important to us to know the age range you are comfortable working with as well. *You can check more than one*

- 5-10yrs of age/Elementary School
- 11-13yrs of age/Middle School
- 14-17yrs of age/High School
- 17-23yrs of age/Young Adults aging out of Foster Care

2. Are you experiencing any physical and/or mental health problems/issues that could affect a match and of which we need to be aware?

- No Yes (If yes, we will have you discuss during the in-person interview)

3. Have you ever been arrested, charged or convicted of a crime? ****Please note that we complete a full criminal, motor vehicle and sexual predator check on each volunteer.****

- No Yes (If yes, we will have you discuss during the in-person interview)

4. Have you had any driving citations and/or moving violations in the past five years?

- No Yes (If yes, we will have you discuss during the in-person interview)

**** Big Brothers Big Sisters of Broward County requires a copy of your current driver's license and car insurance to keep on file****

5. How long have you lived in Florida? _____.

- a. (Unless you are a college student from out of state) Are you a permanent resident of Broward County?

No Please Explain: _____ Yes

b. Is your current address accurately reflected in your Driver's License?

No Yes

6. Do you anticipate any significant life changes over the next year or have you had any in the past year? If so, please explain.

No Yes (If yes, we will have you discuss during the in-person interview)

**** Please be prepared to outline the next 12-24 months of your life during the in-person interview. We are asking for a long-term commitment in our program and want to insure that it can be fulfilled. We will discuss with you travel plans, vacations, possible job changes, and what your average weekday and weekends look like to better determine availability****

7. Do you speak any foreign languages? Yes _____ No

Before we continue with the enrollment process, is there anything else you'd like to tell us about yourself or any questions you may have?

I understand that:

- 1) The references I listed may be contacted by mail, telephone, or email.
- 2) I am in no way obligated to perform any volunteer services.
- 3) The information I provided will be used to conduct a background check, to include driving records check, criminal background check, and other records where required by local, state, or federal law for volunteers working with youth.
- 4) The BBBS agency is not obligated to match me with a youth, nor am I obligated to perform the volunteer services herein applied for.
- 5) As part of the enrollment process, I will be asked to provide additional personal information prior to making any recommendations for assignment.
- 6) I am not a member of the organization until I receive an acceptance letter, which if accepted, such acceptance letter would indicate my effective date of membership. Once accepted, the Agency may give my phone number to other accepted Agency volunteers for Agency activities and other Agency business. I also understand that while records are kept according to Big Brother Big Sisters Confidentiality Policy, it may be necessary to share information contained in my file with funding agencies.
- 7) I am obligated to immediately notify the Agency of any changes in information contained in this application.
- 8) If I am not accepted as a volunteer, the Agency is not required to disclose the reasons for non-acceptance.

Signature

Date

Please return your Pre-Enrollment Form and Pre-Interview Questionnaire Form to:

BBBS of Broward

4101 Ravenswood Road, Suite 202 Fort Lauderdale, FL 33312

PH. 954-584-9990 FAX: 954-584-9868 Email: info@bbbsbroward.org